

Job Opening

Posting Title:	Regional Director, D1
Job Code Title:	Chief of Service, Programme Management
Department/Office:	United Nations Environment Programme
Duty Station:	NAIROBI
Posting Period:	05 January 2022 - 12 March 2022
Job Opening Number:	22-Programme Management-UNEP-170005-R-Nairobi (R)
Staffing Exercise	N/A



United Nations Core Values: Integrity, Professionalism, Respect for Diversity

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Org. Setting and Reporting

The United Nations Environment Programme (UNEP) is the leading global environmental authority that sets the global environmental agenda, promotes the coherent implementation of the environmental dimension of sustainable development within the United Nations system and serves as an authoritative advocate for the global environment.

UNEP's Regional Office for Africa (ROA) helps to implement UNEP's global programme's in the African region by

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initiating, coordinating and catalysing regional and sub-regional cooperation and action in response to environmental challenges and emerging issues. This position is located in the United Nations Environment Programme, Regional Office for Africa at the Nairobi duty station. Under the supervision of the Deputy Executive Director, the incumbent will perform the following duties.

Responsibilities

1. Political and Policy Analysis, Relations and Support:

- a) Identify, assess, analyze and monitor environmental and relevant political, economic and social development trends in the region to generate knowledge, information and early warning for policy and decision making and incorporate them into UNEP's policy and programme development, and effectively contribute to strengthening the UNEP strategic regional presence in Africa.
- b) Provide leadership for the effective provision by the Secretariat of the African Ministerial Conference on the Environment (AMCEN), ensuring that its decisions contribute to the environmental priorities for the region and the delivery of the sustainable development goals.
- c) Formulate short-term, mid-term and long-term strategic and practical recommendations for UNEP's global regional and sub-regional environmental policy development for the implementation of programmes and projects in the region.
- d) Represent UNEP and the Executive Director in the region at the international and regional forums and inter-agency meetings, and coordinate UNEP's relations with stakeholders in the region. Initiate, coordinate, organize and advise on UNEP meetings, high-level visits, missions and events in the region, sub-region and countries and follow-up on activities.
- e) Provide substantive policy support to regional, subregional trans-boundary political processes in the region.

2. Programme Coordination, Management and Implementation:

- a) Identify environmental sustainability challenges, opportunities, priorities and needs for the development and implementation of UNEP's Medium-Term Strategy (MTS), Programme of Work (PoW), and projects at regional, sub-regional and national level.
- b) Lead the integrated delivery of UNEP's PoW and associate programmes, frameworks and projects through matching UNEP's services with regional, sub-regional and national needs and priorities. Draw on technical support from UNEP Divisions, facilitate capacity building and technology support, to ensure the delivery of programme and projects in the region.
- c) Coordinate UNEP's cooperation with government and inter-government institutions, partners and other

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stakeholders, regional and sub-regional centers and networks for the implementation of UNEP's PoW commitment under Multilateral Environmental Agreement (MEAs) and regionalization of international environmental agreement goals and process in the region.

d) Coordinate UNEP's engagement in UN regional coordination structures: the Regional UN Sustainable Development Group (UNSDG) Teams and the Regional Coordination Mechanism (RCMs) to ensure that UNEP is fully aligned with the objectives of the UN Reform in the region.

e) Coordinate UNEP's engagement with the UN system, the regional UN Development Coordination Office (UNDCO), the UN Resident Coordinators and the UN Country Teams (UNCTs).

3. Operations:

a) Oversee the management and administrative services of UNEP's strategic presence in the region. Liaise with UN Regional and Country Offices to ensure enhanced cost effectiveness of UNEP's implementation at regional and country level.

4. Partnership:

a) Build, coordinate and advise on strategic and programmatic partnership in the region with government authorities, UN organizations, partners, and other stakeholders. Support UNEP's activities and strengthen capacity at the regional, sub-regional and national levels.

b) Facilitate and support inter-regional cooperation and partnership in the context of promoting South-South, and triangular cooperation.

c) Oversee the coordination and support the involvement of major groups and stakeholders in the region, sub-regions and countries in environment and sustainable development decision making, their access to and sharing of environmental information.

5. Communication and Outreach:

a) Oversee the implementation of UNEP'S external and internal communication strategies in the region and contribution of regional inputs to global level efforts.

b) Develop and implement UNEP's regional communication strategy, outreach campaigns and activities to raise UNEP's profile.

c) Lead UNEP's advocacy in the region, and support advocacy of Multilateral Environmental Agreements (MEAs) and their objectives in coordination with the global and regional secretariats of the MEAs.

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6. Resource Mobilization:

a) Lead and Coordinate UNEP'S fundraising from bilateral and multilateral donors at regional and country level for up-scaling UNEP intervention in the region. b) Provide information and advice for UNEP's corporate resource mobilization and resource allocation efforts and develop and maintain regional resource mobilization strategies.

7. Perform other related duties as requested by senior management of the Organization.

Competencies

Professionalism: Knowledge in inter-governmental and inter-agency negotiations and networking functions. Ability to analyze environmental, political and economic and social developments and provide technical and substantive support in the field of environmental sustainability and policy development. Shows pride in work and in achievements. Demonstrates professional competence and mastery of subject matter. Is conscientious and efficient in meeting commitments, observing deadlines and achieving results. Is motivated by professional rather than personal concerns. Shows persistence when faced with difficult problems or challenges; remains calm in stressful situations.

Communication: Speaks and writes clearly and effectively. Listens to others, correctly interprets messages from others and responds appropriately. Asks questions to clarify, and exhibits interest in having two-way communication. Tailors language, tone, style and format to match the audience. Demonstrates openness in sharing information and keeping people informed.

Leadership: Serves as a role model that other people want to follow. Empowers others to translate vision into results. Is proactive in developing strategies to accomplish objectives. Establishes and maintains relationships with a broad range of people to understand needs and gain support. Anticipates and resolves conflicts by pursuing mutually agreeable solutions. Drives for change and improvement; does not accept the status quo. Shows the courage to take unpopular stands. Provides leadership and takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work; demonstrates knowledge of strategies and commitment to the goal of gender balance in staffing.

Managing performance: Delegates the appropriate responsibility, accountability and decision-making authority. Makes sure that roles, responsibilities and reporting lines are clear to each staff member. Accurately

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judges the amount of time and resources needed to accomplish a task and matches task to skills. Monitors progress against milestones and deadlines. Regularly discusses performance and provides feedback and coaching to staff. Encourages risk-taking and supports creativity and initiative. Actively supports the development and career aspirations of staff. Appraises performance fairly.

Judgement/decision making: Identifies the key issues in a complex situation, and comes to the heart of the problem quickly. Gathers relevant information before making a decision. Considers positive and negative impacts of decisions prior to making them. Takes decisions with an eye to the impact on others and on the Organization. Proposes a course of action or makes a recommendation based on all available information. Checks assumptions against facts. Determines that the actions proposed will satisfy the expressed and underlying needs for the decision. Makes tough decisions when necessary.

Education

Advanced university degree (Masters or equivalent) in environmental management, international relations, economics, political science or law or related field is required. A first level university degree in combination with two additional years of qualifying experience may be accepted in lieu of the advanced university degree.

Work Experience

A minimum of fifteen years of progressively responsible working experience in environmental management, sustainable development, policy development or science or economic is required.

At least five years of international experience in a multi-cultural setting is required.

At least three years of experience in a supervisory capacity is required.

Experience in international governance processes is required.

Experience in resource mobilization and partnerships building, including at the highest level of Government is desirable.

Languages

English and French are the working languages of the United Nations Secretariat. For this position, fluency in English is required. Knowledge of French is desirable. Working knowledge of other official UN languages is desirable.

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NOTE: 'Fluency' equals a rating of 'fluent' in all four areas (speak, read, write and understand) and 'Knowledge of' equals a rating of 'confident' in two of the four areas.

Assessment

Evaluation of qualified candidates may include an assessment exercise which may be followed by competency-based interview.

Special Notice

Appointment against this position is for an initial period of one year and may be subject to extension.

For this position, applicants from the following Member States, which are unrepresented or underrepresented in the UN Secretariat as of 31 August 2021, are strongly encouraged to apply: Afghanistan, Andorra, Angola, Antigua and Barbuda, Bahrain, Belize, Brunei Darussalam, Cabo Verde, Cambodia, China, Comoros, Congo, Cuba, Democratic People's Republic of Korea, Djibouti, Dominica, Equatorial Guinea, Gabon, Grenada, Guinea-Bissau, Haiti, Israel, Japan, Kiribati, Kuwait, Lao People's Democratic Republic, Lesotho, Liberia, Libya, Liechtenstein, Luxembourg, Marshall Islands, Federated States of Micronesia, Monaco, Namibia, Nauru, Norway, Oman, Palau, Papua New Guinea, Qatar, Republic of Korea, Russian Federation, Saint Lucia, Saint Vincent and the Grenadines, San Marino, Sao Tome and Principe, Saudi Arabia, Solomon Islands, Somalia, South Sudan, Suriname, Timor-Leste, Tonga, Turkey, Turkmenistan, Tuvalu, United Arab Emirates, United States of America, Vanuatu, Bolivarian Republic of Venezuela.

Staff members are subject to the authority of the Secretary-General and to assignment by him or her. In this context, all staff are expected to move periodically to new functions in their careers in accordance with established rules and procedures.

The United Nations Secretariat is committed to achieving 50/50 gender balance and geographical diversity in its staff. Female candidates are strongly encouraged to apply for this position.

Internal Applicants – When completing the form, ensure ALL fields, ALL professional experience and contact information are completed and up to date. This information is the basis for the hiring manager to assess your eligibility and suitability for the position and to contact you.

Individual Contractors and Consultants who have worked within the UN Secretariat in the last six months, irrespective of the administering entity, are ineligible to apply for or be appointed to any professional and

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higher temporary or fixed-term positions, within six months of the end of their current or most recent service. For such positions, at least six months need to have elapsed between the end of a consultancy or individual contract and the time of application and consideration for an appointment as a staff member under the Staff Rules and Regulations of the United Nations.

At the United Nations, the paramount consideration in the recruitment and employment of staff is the necessity of securing the highest standards of efficiency, competence and integrity, with due regard to geographic diversity. All employment decisions are made on the basis of qualifications and organizational needs. The United Nations is committed to creating a diverse and inclusive environment of mutual respect. The United Nations recruits and employs staff regardless of gender identity, sexual orientation, race, religious, cultural and ethnic backgrounds or disabilities. Reasonable accommodation for applicants with disabilities may be provided to support participation in the recruitment process when requested and indicated in the application.

On-line applications will be acknowledged where an email address has been provided. All applicants are strongly encouraged to apply on-line as soon as possible after the job opening has been posted and well before the deadline stated in the job opening. If you do not receive an e-mail acknowledgement within 24 hours of submission, your application may not have been received. If the problem persists, please seek technical assistance through the Inspira "Contact Us" link.

United Nations Considerations

According to article 101, paragraph 3, of the Charter of the United Nations, the paramount consideration in the employment of the staff is the necessity of securing the highest standards of efficiency, competence, and integrity. Candidates will not be considered for employment with the United Nations if they have committed violations of international human rights law, violations of international humanitarian law, sexual exploitation, sexual abuse, or sexual harassment, or if there are reasonable grounds to believe that they have been involved in the commission of any of these acts. The term "sexual exploitation" means any actual or attempted abuse of a position of vulnerability, differential power, or trust, for sexual purposes, including, but not limited to, profiting monetarily, socially or politically from the sexual exploitation of another. The term "sexual abuse" means the actual or threatened physical intrusion of a sexual nature, whether by force or under unequal or coercive conditions. The term "sexual harassment" means any unwelcome conduct of a sexual nature that might reasonably be expected or be perceived to cause offence or humiliation, when such conduct interferes with work, is made a condition of employment or creates an intimidating, hostile or offensive work environment, and when the gravity of the conduct warrants the termination of the perpetrator's working relationship. Candidates who have committed crimes other than minor traffic offences may not be considered for employment.

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Due regard will be paid to the importance of recruiting the staff on as wide a geographical basis as possible. The United Nations places no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. The United Nations Secretariat is a non-smoking environment.

The paramount consideration in the appointment, transfer, or promotion of staff shall be the necessity of securing the highest standards of efficiency, competence, and integrity. By accepting an offer of appointment, United Nations staff members are subject to the authority of the Secretary-General and assignment by him or her to any activities or offices of the United Nations in accordance with staff regulation 1.2 (c). In this context, all internationally recruited staff members shall be required to move periodically to discharge new functions within or across duty stations under conditions established by the Secretary-General.

Applicants are urged to follow carefully all instructions available in the online recruitment platform, inspira. For more detailed guidance, applicants may refer to the Manual for the Applicant, which can be accessed by clicking on "Manuals" hyper-link on the upper right side of the inspira account-holder homepage.

The evaluation of applicants will be conducted on the basis of the information submitted in the application according to the evaluation criteria of the job opening and the applicable internal legislations of the United Nations including the Charter of the United Nations, resolutions of the General Assembly, the Staff Regulations and Rules, administrative issuances and guidelines. Applicants must provide complete and accurate information pertaining to their personal profile and qualifications according to the instructions provided in inspira to be considered for the current job opening. No amendment, addition, deletion, revision or modification shall be made to applications that have been submitted. Candidates under serious consideration for selection will be subject to reference checks to verify the information provided in the application.

Job openings advertised on the Careers Portal will be removed at 11:59 p.m. (New York time) on the deadline date.

No Fee

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON APPLICANTS' BANK ACCOUNTS.

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